

# Henty Public School

## Parent Information Booklet



*Achievement for all in a safe and respectful environment*





## Henty Public School

43 Sladen Street Henty NSW 2658

T 02 6929 3184

F 02 6929 3057

E [henty-p.school@det.nsw.edu.au](mailto:henty-p.school@det.nsw.edu.au)

W [henty-p.schools.nsw.edu.au](http://henty-p.schools.nsw.edu.au)



# Welcome to Henty Public School

We provide a safe,  
nurturing and  
innovative learning  
environment.

Our learning environments  
develop respect,  
understanding and  
responsibility.

We are **responsible**  
We are **respectful**  
We are **learners**

Our education delivery  
supports the academic,  
creative, physical,  
social and emotional  
development of our  
students.

Henty Public School has been providing a high quality, public education to students in the local area for 125 years. We are proud to work in partnership with the local school community and celebrate the difference and diversity that each family brings.

We warmly welcome you to our Henty Public School Family.

# OUR STAFF 2019

Principal:	Mrs Tina Roworth
Assistant Principal:	Mrs Emma Quinn
Teacher K/1 Blue:	Miss Claire Ross
Teacher K/1 Red:	Mrs Jolonna Brand / Mrs Lucinda Eulenstein
Teacher 2:	Mrs Emma Quinn
Teacher 3/4:	Mrs Joanne Malmo / Ms Emma Byles
Teacher 4/5:	Mr Nathaniel Davis
Teacher 6:	Miss Emily Watson
Learning Support:	Mrs Mary Liston/Mrs Peta Bullock
School Administration Manager:	Mrs Tania Wettren
School Administration Officers:	Ms Susan Terlich / Mrs Peta Bullock
School Learning Support Officers:	Mrs Kerrie Harrison / Mrs Monique Doig / Miss Susana Piltz / Ms Karralee Meyer / Mr Martin White
School Counsellor:	Mrs Leah Heanes
General Assistants:	Mr Terry Carter / Mr Mark Webster
Cleaners:	Mr Neville Taylor / Mr Mark Webster

## OUR STAFF

Our professional, university-educated teachers encourage students to develop a love of learning and a desire to succeed. They maintain the highest integrity and concern for your child's wellbeing.

## THE PRINCIPAL

The Principal is responsible for the educational leadership and management of our school. If you would like to speak to the principal, please contact us to make an appointment.

## SCHOOL ADMINISTRATIVE STAFF

Our school administrative staff can answer your enquiries or direct you to the appropriate staff member for help.



## KEY LEARNING AREAS

### ENGLISH

Students learn to read, write, talk and listen. They learn the English language, how it varies according to context and how to communicate effectively to different audiences.

Children learn to read for pleasure and to gather information. They also learn about poetry, novels and plays.

Students will gain a sound grasp of language structures, punctuation, spelling and grammar.

### MATHEMATICS

Students develop thinking, understanding, competence and confidence with numbers, shapes and measurement.

Students will learn to add, subtract, divide and multiply whole numbers, fractions and decimals.

Students will learn geometry, algebra, and how to work with data and graphs.

### SCIENCE & TECHNOLOGY

This subject develops student skills in thinking, problem solving and investigating.

Students will develop knowledge and skills in scientific investigation, design and applied technology.

### HUMAN SOCIETY AND ITS ENVIRONMENT

Students learn about History, Geography, Civics and Citizenship.

They will investigate their personal community identity and gain an understanding of their nation and its place in the world.

Students will learn to participate effectively in maintaining and improving the quality of their society and environment.

### CREATIVE & PRACTICAL ARTS

Students will experience visual arts, music, drama and dance. They will have opportunities to explore their own creativity in each of these areas.

Students will learn and perform drama and dance and will express themselves through visual arts and music.

### PERSONAL DEVELOPMENT, HEALTH & PHYSICAL EDUCATION

Students will develop skills, knowledge and the attitudes they require to lead healthy, active and fulfilling lives.

They will learn how their bodies change and grow over time.

Students learn the importance of a healthy lifestyle that encompasses good food and regular exercise.

# Summer UNIFORM

## BOYS

Black shoes or school sandals

Grey socks

Grey shirt

Grey shorts

## GIRLS

Black shoes or school sandals

White socks

Red/ navy/white checked dress

Navy culottes with white shirt

## SPORTS

Sneakers

White socks

Navy blue shorts, skirts or tracksuit pants

Blue school polo shirt (available to purchase at the Office)

SCHOOL JACKETS and HOODIES AVAILABLE FROM THE OFFICE



## SCHOOL HATS

Because of the high incidence of skin cancer throughout Australia, the school has adopted a *No hat, play in the shade* policy.

All pupils are required to wear a school hat whilst in the playground. These are available at the school office at a nominal price.



### **SCHOOL UNIFORM POOL**

A uniform pool is operated at the school to enable parents to buy uniforms, which have been donated.

Items are at a reasonable cost and any parent wishing to purchase, can call at the school office.

# Winter UNIFORM

## **BOYS**

Black shoes

Grey socks

Grey shirt

Grey trousers

Navy blue jumper



## **GIRLS**

Black shoes

White socks or navy tights

Navy slacks/trousers or navy skirt

Navy blue jumper



## **SPORTS**

Sneakers

White socks

Navy blue shorts, skirts or tracksuit pants

Blue school polo shirt (available to purchase at the Office)

SCHOOL JACKETS, HOODIES & BEANIES AVAILABLE FROM THE OFFICE

# A to Z of School Life

## ACCIDENT & ILLNESS

If there is a significant accident at school, a parent or an emergency contact person is notified immediately. It is essential that our school database is kept up to date so please notify the office if there are any changes to your details.

If your child is ill and will not be attending school please either;

1. Call the school office to notify them
2. Fill out the absent form on the *School Stream* App
3. Send a note in with your child on their return to school

## ASSEMBLIES

A whole school assembly is held every second Wednesday (even weeks) in the School Hall at 2.50pm. Everyone is welcome .

## ATTENDANCE

The law requires children to attend school within the prescribed hours each day. Students should only be absent from school for exceptional reasons such as illness.

If your child is absent from school for any reason please use procedures described above under *Accident and Illness*. Unexplained absences of over three days may be investigated.

If your children are going to be absent for an extended period of time (greater than 10 school days) an exemption must be applied for in writing prior to the absence. Please contact the Office Manager or the Principal for more information.

## BANKING

All students at Henty Public School are eligible to open and operate a school banking account through the *Commonwealth Bank* or the *Bendigo Bank*. Please see the office staff for more information.

## BICYCLES AND SCOOTERS

Bike racks are provided for students who wish to ride their bikes or scooters to school. The school cannot accept any responsibility for the security of bikes in the school grounds. Students must not ride their bikes in the school grounds. By law, students who ride their bicycles and scooters must wear a helmet.

## BOOK CLUB

The school participates in the *Scholastic Book Club Scheme*. Students are able to purchase quality paperback books at a very reasonable price through the school.

Order forms are distributed in class for completion at home if desired. Students can return their completed order to their class teacher by the specified date with their money in a sealed envelope with their name and class written on the envelope.

Alternatively, parents can download the *LOOP* application from the App Store and order and pay electronically. Books will be delivered to your child at school.

## BUSES

All K-2 students are eligible for free travel from home to school. Years 3-6 students must live 1.6 km from the school to obtain a bus pass. Bus pass forms are available from the office or can be applied for online at [apps.transport.nsw.gov.au/ssts/home](https://apps.transport.nsw.gov.au/ssts/home).

Students travelling home on buses are supervised by teachers until the last bus has left the school. If a student's behaviour on a bus is unacceptable, their bus pass can be suspended.

## CANTEEN

Canteen is available each Monday. Its aim is to provide students with varied and nutritious food. Lunch orders must be written on a paper bag with the child's name, class and their order. Money should be placed inside the bag.



A separate paper bag should be written for Recess and Lunch. Please specify this on the bag. Students place their lunch order each Monday morning into a tub that is located in each classroom. The canteen is managed by Ms Jaime Fraser with parents volunteering to assist each Monday. Parents are placed on a roster which is made a Term in advance and is placed in the Kalori every week.

## CODE OF CONDUCT

Students at Henty Public School follow the Positive Behaviours for Learning (PBL) values and expectations which are;

- ◆ We are Responsible
- ◆ We are Respectful
- ◆ We are Learners

These are displayed in every classroom and referred to regularly.

## COUNSELLOR SERVICE

A School Counsellor is available upon referral from a teacher or at the request of a parent. The School Counsellor can provide assistance in times of adversity or in assessing learning difficulties experienced by children. Appointments can be made by contacting the Office or the students teacher.

## ENROLMENT REQUIREMENTS

When seeking enrolment at the school, families must provide;

1. Birth Certificate (Visa if required)
2. Immunisation records
3. Proof of residence

Parents must also provide full details of home address, phone numbers and emergency contacts.

## EXCURSIONS

Throughout the year excursions are undertaken in conjunction with class studies. They complement the learning taking place in the classroom. They may also be for sporting activities. All excursions are thoroughly planned and authorised by the School Principal.

Written parental permission must be obtained before a child will be allowed to participate. This is obtained using a Permission note that is sent home with the student that requires a signature and at times, a small cost.

For walking excursions within Henty, a general permission note is sent home at the beginning of the year to cover local events.

## FACEBOOK

Please check out our school Facebook page !

## FRUITO

Morning Fruito allows students to have a quick break each morning at 10.30am. Each child is encouraged to bring a piece of fruit to eat during this break.

## HOME READING

Home Reading is an integral part of how your child learns to read. Home Reading activities are set by the individual classroom teacher. Home Reading folders are available to purchase from the school office. These folders keep sight words, books and other home learning tasks safe.

## HOME LEARNING

A minimal amount of home learning may be set for students to consolidate classroom learning and to complete unfinished work.

## INFECTIOUS DISEASES

If students are ill for more than two days it is recommended that they seek medical assistance. In some cases we will be under instruction from the Health Department Infectious Diseases. Children must be kept at home for:

**Chicken Pox** - First 5 days and then until the blisters have scabbed over.

**Conjunctivitis** - Until discharge from eyes has ceased.

**Hepatitis A** - Until medical Certificate has been received.

**Measles** - At least 5 days from appearance of the rash or until a medical certificate is produced.

**German Measles** - At least 7 days from appearance of the rash or until a medical certificate is received.

**Whooping Cough** - 14 days after onset of coughing . Check Dept. recommendations.

## KALORI

The Kalori (pronounced KER-LOR-EE) is the official newsletter of the Henty Public School and is forwarded home every Tuesday.

The Kalori serves as a means of communication between school and home. It is an Aboriginal word meaning "Message Stick". The Kalori is sent home electronically (to email addresses), via the School Stream App and is uploaded to our school website. These are our preferred methods of communication however, we appreciate that some families prefer to receive a hard copy of theirs and this is sent home with the eldest student in each family on a Tuesday.

## LIBRARY

Our library is a modern facility that allows us to use it flexibly for a range of activities, classes and groups. The Library is the information centre of the school. All classes have designated library days where they can borrow and return books. A book folio bag can be purchased from the school to protect the books or you can borrow with any library bag you may already have at home.

## LOST PROPERTY

It is important that all items of clothing be clearly labelled. Whilst every effort will be made to locate owners of lost property, the school cannot be held responsible for any item lost. All lost property will be stored until the end of term. After that it will be donated to the school's clothing pool.

## LUNCH ORDERS

On Friday's, students can order lunches from The Vintage Coffee Shoppe/Henty Bakery. Orders must be written up on an envelope or a paper bag (the same as when ordering from the school canteen) and placed in the school office by 9.30am.

## NEWSLETTER

Please see section titled *Kalori*.

## NUTRITION

Parents and carers should endeavour to see that items either ordered for lunch or packed in school lunchboxes provide a sound nutritional diet for children. Every child should have a piece of fruit for Fruito, something for Recess and something for Lunch. Children should also bring an adequate supply of water depending on the time of year. Two refrigerated water coolers provide cold water for the children to drink in the playground.

## PARENTAL INVOLVEMENT

The school actively encourages parent involvement in school activities. Some of these activities include;

- ◆ Accompanying students on excursions
- ◆ Assisting with classroom activities
- ◆ Acting as an 'official' at sports days
- ◆ Sharing your talents and interests
- ◆ Assisting the P&C at the Henty Field Days
- ◆ Assisting in the canteen

Any assistance you may be able to provide is always appreciated. Volunteers may be required to complete a WWCC check. Please contact the Office for more information. All volunteers must sign in and out at the Office .

## PERFORMANCES

At times cultural experiences are arranged for the students. Students are given the opportunity to visit or be visited by approved groups who perform in dance, music or drama. Details of these visits are sent home together with a permission note and cost of attendance (if any).

Each year students at Henty Public School participate in our annual Gala Night which is held towards the end of Term 3. We hold a Matinee and an Evening Performance and this is a major highlight for students especially those in Year 6 as they hold the key characters / positions for the performance.

## PLAYGROUND SUPERVISION

There are supervision rosters in place for the protection, welfare and safety of students in school grounds commencing from 9.00am and finishing at 3.30pm. In the interest of safety, parents are requested to see that students do not arrive at school before 9.00am as there is NO supervision prior to that time. During Recess and Lunch, students are supervised in designated play areas.

## PUBLIC SPEAKING & DEBATING

All students are encouraged to be actively involved in public speaking and debating. We participate in the Multicultural Public Speaking and the Premier's Debating Challenge.



## **P & C ASSOCIATION**

The P & C Association meets in the school library at 5.30pm on Wednesday in Week 2 and Week 8 of each term. Membership is open to all parents and interested citizens at a cost of \$2.00.

P & C Meetings are forums for parent / teacher information exchange.

The current P & C Executive is;

President:	Heidi Weston
Vice President:	Debbie Klemke
Secretary:	Sonya McCallum
Treasurer:	Melissa Male

The P&C Association also has a sub committee which was formed to manage the operation of two food sheds at the Henty Field Days. All profits from these two sheds go directly back to the P&C. Approximate proceeds can vary, but average approximately \$12000. What this means is that the school does not have to do any more fundraising. Should you wish to be part of this energetic and vibrant committee please come along.

The Henty Public School P&C Association can be found and liked on Facebook.

## **RELIGIOUS EDUCATION**

Religious Education classes are provided by visiting clergy and lay teachers each Wednesday afternoon from 2.10pm to 2.40pm. Students are placed into these classes according to the information given on the student's enrolment form unless otherwise requested by parents.

## **REPORTS**

Reports are sent home at the end of each semester. Parents are provided with additional information about how their child is progressing in literacy and numeracy throughout the year. In addition, Parent /Teacher Interviews provide an opportunity to speak more directly about your child's academic growth and wellbeing.

## **SCHOOL BAGS**

Henty Public School navy blue backpacks are available to be purchased from the school office.

## **SCHOOL CAPTAINS**

At the end of each year staff and students elect the School Captains for the following year. School Captains have certain responsibilities such as chairing school assemblies, welcoming visitors, assisting staff and representing the Henty Public School at various functions.

## **SCHOOL HOURS**

School hours are from 9.00am to 3.19pm. Recess is from 11.30am to 11.55am. Lunch is from 1.31pm to 2.07pm.

## **SCHOOL LEVY**

Currently the school levy sits at \$60 per student. This is a voluntary contribution. This contribution is used to supplement educational resources, programs within our school, visiting performances and authors.

## **SCHOOL PHOTOGRAPHS**

School Photographs are taken every year. Parents may elect to purchase school photos. An individual envelope with your child's name is sent home approximately 4 weeks prior to the photos being taken. You can either complete the online payment using instructions that are printed on the envelope or you can enclose payment in the envelope and return to school. Either way, the envelope must come back to the school office. Every student will have their photo taken.

## **SCHOOL APP - SCHOOL STREAM**

The School Stream App can be downloaded from your phone's App store. Search for *school stream* and download it to your phone. The newsletter, absent forms and other important flyers and information are distributed via the App. It is an extremely useful and important communication tool.

## **SCHOOL UNIFORM POOL**

See Lost Property section.

## **SPORT**

Sport sessions are held each Friday during class times. Selected students can also represent the school at Riverina and State Levels in various sports. Swimming, Athletics and Cross Country carnivals are held annually.

## SPORT HOUSES

Mackay - Red

Taylor - Blue

Students are automatically assigned to a house upon enrolment. Elected House Captains and Vice Captains organise activities throughout the year including; relay teams at sports carnivals, conducting sports assemblies and encouraging participation in school activities.

## SRC

The student council is elected by students and staff. The elected students are to act as role models for other students and reflect the high standards required of students at our school. They organise fundraising activities such as discos, morning teas and other events.

## SUNSAFE

Henty Public School has a Sun Safe Policy which means that broad rimmed hats must be worn in the playground and during outside activities in Term 1 and 4. If a student does not wear a hat, he or she will be required to stay in designated shade areas. Our school also makes sunscreen available for children to apply. Participation in this is indicated on a form that is sent home for completion. Sunscreen application is not mandatory, only encouraged.

School hats can be purchased at the school office.

## SECONDARY EDUCATION

Henty Public School is one of the main feeder schools for *Billabong High School* in Culcairn. Students who satisfactorily compete Year 6 are eligible to enrol at Billabong High School. Free bus transport is provided.

## TRANSITION PROGRAMS

Henty Public School has developed successful transition programs in conjunction with *Billabong High School* and the *Henty Early Childhood Centre* to prepare children for the commencement of the next stage in their lives.

## USE OF SCHOOL FACILITIES

Outside bodies are welcome to use the school's facilities for meetings etc. provided that there is no interruption with the normal running of the school. A small fee may apply to cover the costs of Gas and Electricity if the school is being hired to operate a business and a Community User Agreement will need to be filled out.

Business operators will be asked to complete a contract at the beginning of each year.

## VALUES AND EXPECTATIONS

All staff and students at Henty Public School abide by our three school values and nine expectations. Refer to the following page on Student Wellbeing.

## VISITORS

All parents and visitors must come to the office first when they arrive at school to sign in before heading to the classrooms or into the playground. This is to ensure the safety and protection of our students. This also ensures that in case of emergency we are aware of those people within the school grounds.

All external visitors to our school must present at the office to sign in and provide details of their visit. This includes providing *Working With Children* details. They will also be provided with a location specific safety induction.

## WEBSITE

The school website is another valuable source of information. You can find the latest newsletter, the School Strategic Directions and Annual School Reports to understand the vision for the school. You will also find photos and classroom information here.

[www.henty-p.school.nsw.edu.au](http://www.henty-p.school.nsw.edu.au)



# Student Wellbeing

Henty Public School has a whole school approach to Student Wellbeing that combines creating strong, positive relationships between students and teachers, creating a safe, nurturing environment in which students can flourish and develop clear, consistent messages about our values and expectations.

## OUR VALUES AND EXPECTATIONS

At Henty Public School:

### We are responsible

*We expect each other to:*

- ◆ Be in the right place, at the right time
- ◆ Move safely
- ◆ Care for all environments

### We are respectful

*We expect each other to:*

- ◆ Be empathetic
- ◆ Communicate positively
- ◆ Follow directions

### We are learners

*We expect each other to:*

- ◆ Do our best
- ◆ Be ready to learn
- ◆ Be resilient

Students learn about each of these values and expectations in class.

School signage and classroom posters support their learning.

## MAJOR AND MINOR BEHAVIOURS

If students do not follow the Henty Public School values and expectations in the classroom or playground, additional actions may be required by the teacher.

Students learn about **minor** and **major** breaches of the school's values and expectations in classrooms.

◆ If a student displays a **minor** behaviour, teachers speak with the student regarding behaviour and work to resolve the issue whilst referring to values and expectations. If students receive 3 minor records in a week it will result in a reflection room visit.

◆ If a student displays a **major** behaviour, teachers refer the student to the reflection room to resolve the issue. If students receive 2 major records in a 5 week period, parents are called in to speak with the Principal and to develop a two week contract with their child. If after two weeks the student is back on track, one record will be removed from that 5 week period.

## CELEBRATING OUR SUCCESSES

We appreciate the positive behaviours that students display that strengthen the safe and harmonious environment at Henty Public School.

We recognise and celebrate students' ongoing dedication by:

**WOW cards** - when students display positive learning behaviours they may be given a WOW card in class. Each week we draw a name from the box and one lucky student receives a canteen voucher.

**Extra play** - when our WOW card jar fills up, all students receive an additional 10 minutes play.

**Treat days** - All students who are eligible to attend are invited to a treat day twice a term. Eligible students are those who have not received three major behaviour letters in a five week period. Treat days are a special thanks to acknowledge how students have contributed to the positive environment at Henty Public School.

## GROWTH MINDSET

At Henty Public School, we support students to develop a growth mindset when learning. In a growth mindset, people believe that their most basic abilities can be developed through dedication and hard work - brains and talent are just the starting point. This view creates a love of learning and a resilience that is essential for great accomplishment. Teaching a growth mindset creates motivation and resilience in students when facing new challenges.

## ANTI - BULLYING

Your child needs to know that they are being heard. Their feelings matter and their concerns should be taken seriously. Encourage your child to talk about what happened. Explain to your child that reporting the bullying is okay.

Please make the time to let the school know if this is happening to your child. Bullying is not acceptable and will not be tolerated at Henty Public School.

# SCHOOL REQUIREMENTS

## Kindergarten

Glue stick  
 Pencil case  
 Coloured pencils  
 Box of tissues  
 Home reading/Library Bag

## Year One

4 HB pencils Ruler  
 Glue stick Pencil case  
 Coloured pencils Rubber  
 Box of tissues Sharpener  
 Home reading/Library Bag

## Year Two

4 HB pencils Ruler  
 Glue stick Pencil case  
 Coloured pencils Rubber  
 Box of tissues Sharpener  
 Home reading/Library Bag  
 USB stick

## Year Three

HB pencil Blue Biro  
 Red Biro Ruler  
 Rubber Note pad  
 Highlighter Glue stick  
 Pencil case Coloured pencils  
 Box tissues Sharpener  
 Textas Scissors  
 USB Stick Library Bag  
 Calculator

## Year Four

HB pencil Blue Biro  
 Red Biro Ruler  
 Rubber Note pad  
 Highlighter Glue stick  
 Pencil case Coloured pencils  
 Box tissues Sharpener  
 Textas Scissors  
 USB Stick Library Bag  
 Calculator

## Year Five

2 HB pencils 2 Blue Biros  
 2 Red Biros Ruler  
 Rubber Note pad  
 Highlighter Glue stick  
 Pencil case Coloured pencils  
 2 Box tissues Sharpener  
 Textas Scissors  
 USB Stick Library Bag  
 Calculator

## Year Six

2 HB pencils 2 Blue Biros  
 2 Red Biros Ruler  
 Rubber Note pad  
 Highlighter Glue stick  
 Pencil case Coloured pencils  
 2 Box tissues Sharpener  
 Textas Scissors  
 USB Stick Library Bag  
 Calculator

Please check with your child that they have sufficient supplies throughout the year. Each child is asked to bring in 2 family sized boxes of tissues which will be kept in the classroom for use throughout the year. It assists your child greatly if he / she is equipped for school.



# School Materials Price List



School Jacket	\$72.00
School Bag	\$42.00
School Tie	\$10.00
School Hoodie	\$40.00
Book Folio	\$7.00
Glue Stick	\$1.50
Pen	\$0.50
Pencil	\$0.50
Rubber	\$0.50

School Hat (S / M / L)	\$20.00
School Beanie	\$5.00
Summer Girls Dress	\$50.00
School Shirt	\$42.00
Swimming Cap	\$4.00
Highlighter	\$2.00
Ruler	\$1.00
Pencil Grip	\$2.50
School Badge	\$4.00





Our **students** are encouraged to **play, lead, create, be active, get involved,**  
**celebrate successes** and to be an **active participant** in the local **Henty** Community.